



Minnesota Opioids Settlement Checklist

Cities and counties must complete the following steps:

- Register your city or county on the national settlement website: www.nationalopioidsettlement.com.
 - a. Notice with a unique registration code was sent to cities and counties in late September. If your city or county did not receive this notice or cannot find its unique registration code and wishes to participate in the settlements, contact the Attorney General's Office.
 - b. Once registered, your designated contact will receive settlement participation packets, including two (2) Subdivision Settlement Participation Forms – one for each of the Distributors and Janssen (Johnson & Johnson) settlements. The settlement sign-on forms can be completed electronically via DocuSign.
- Adopt a county board or city council resolution authorizing a representative of the subdivision to execute the following:
 - a. The Minnesota Opioids State-Subdivision Memorandum of Agreement (MN MOA)
 - b. The Distributor Subdivision Settlement Participation Form
 - c. The Janssen Subdivision Settlement Participation Form
- Have the authorized representative execute the following documents:
 - a. The MN MOA
 - b. The Distributor Subdivision Settlement Participation Form (via DocuSign)
 - c. The Janssen Subdivision Settlement Participation Form (via DocuSign)
- Return the following documents to the Attorney General's Office by email to opioids@ag.state.mn.us:
 - a. Copy of the completed resolution passed by your city or county
 - b. Executed signature page for the MN MOA

Additional information about the settlements and how they are implemented in Minnesota can be found on the Attorney General's website: www.ag.state.mn.us/opioids. Subdivisions that are represented by an attorney with respect to opioid claims should consult with their attorney. Additionally, specific questions for the Attorney General's Office can be emailed to opioids@ag.state.mn.us, or left via voicemail at (612) 429-7126.