



Opioids: Notice and Claims Administrator
 Participation Agreement: Docusign Instructions
Updated March 9, 2026

Settlement Participation form for the Six Remnant Defendants National Opioid Settlement will be issued by the Notice and Claims Administrator, Rubris Inc, via Docusign for all entities that are eligible to participate in this settlement.

Please add dse_na3@docusign.net and opioidsparticipation@rubris.com to your “safe” list, so emails do not go to spam/junk folders. Please monitor your email for the Participation Form and instructions.

The Docusign email will have the following subject, sender, and recipients:

Item	Description
Subject	Action Required: Six Remnant Defendants National Opioid Settlement - CL-12345
Address of Sender	dse_na3@docusign.net
Sender	Opioids Implementation Administrator
Recipients	Entity and/or Attorney contacts who receive settlement notice

All questions related to participation agreements should be sent to opioidsparticipation@rubris.com. If an email recipient responds to the email from Docusign, their response will be sent to this email address. Rubris is monitoring and managing all requests to this email account.

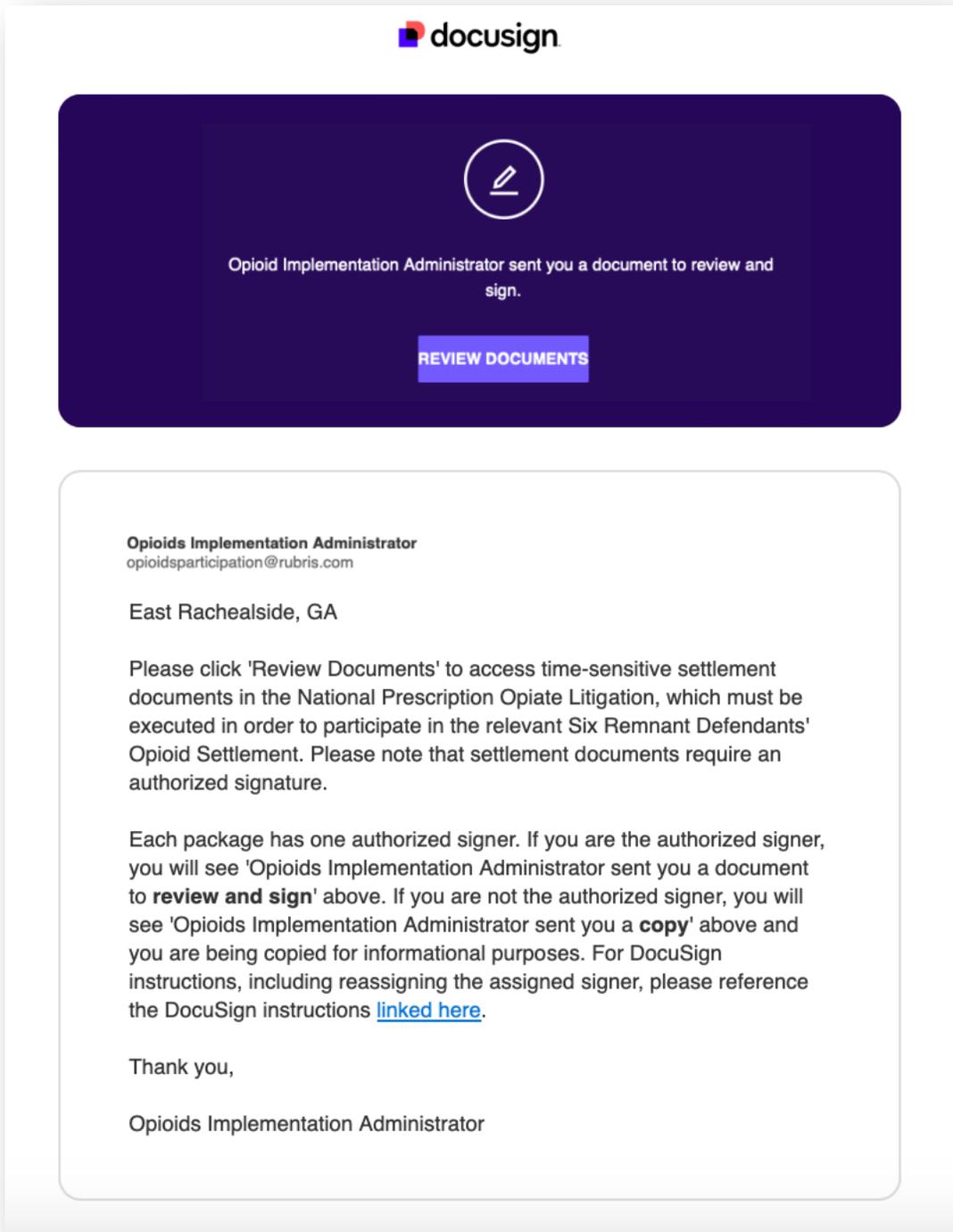
Below are the instructions for reviewing and executing a Participation Agreement via Docusign.

Step	Comments
Step 1: Click on “Review Documents”	After clicking this button, a new browser window will open where you can begin the Docusign process
Step 2: If you are the authorized signer, click on “Agree” and “Continue”	If you are not the authorized signer, click on “Other Options” and select “Assign to Someone Else” Instructions for “Assign to Someone Else” are outlined on page 6 of this document.
Step 3: Review the cover letter	
Step 4: Confirm the Entity Name and State are correct and enter the Entity Details in the box at the top of Page 1 of the Participation Agreement	Fields with a blue outline are required
Step 5: Sign the Participation Agreement	Signature, Name, and Title are required for the Participation Agreement; The date will auto populate by Docusign

Steps for Reviewing and Executing Documents via DocuSign

Step 1: Click on “Review Document”

After clicking this button, a new browser window will open where you can begin the DocuSign process



The screenshot shows a DocuSign notification email. At the top is the DocuSign logo. Below it is a dark purple rounded rectangle containing a white circular icon with a pen nib, the text "Opioid Implementation Administrator sent you a document to review and sign.", and a purple button labeled "REVIEW DOCUMENTS". Below this is a white rounded rectangle containing the sender's name and email, the recipient's address, a detailed instruction to click 'Review Documents' to access time-sensitive settlement documents, and a note about authorized signers. The email concludes with a thank you and the name of the Opioids Implementation Administrator.

docuSign

Opioid Implementation Administrator sent you a document to review and sign.

REVIEW DOCUMENTS

Opioids Implementation Administrator
opioidsparticipation@rubris.com

East Rachealside, GA

Please click 'Review Documents' to access time-sensitive settlement documents in the National Prescription Opiate Litigation, which must be executed in order to participate in the relevant Six Remnant Defendants' Opioid Settlement. Please note that settlement documents require an authorized signature.

Each package has one authorized signer. If you are the authorized signer, you will see 'Opioids Implementation Administrator sent you a document to **review and sign**' above. If you are not the authorized signer, you will see 'Opioids Implementation Administrator sent you a **copy**' above and you are being copied for informational purposes. For DocuSign instructions, including reassigning the assigned signer, please reference the DocuSign instructions [linked here](#).

Thank you,

Opioids Implementation Administrator



Step 2: If you are the assigned signer, click on “Agree” and “Continue”

If you are not the assigned signer, click on “Other Options” and select “Assign to Someone Else”

Please Note: The “Assigned Signer” was determined by using from the previous wave of settlements. If you received this as the “Assigned Signer”, but believe this to be incorrect, you may assign it to someone else. Instructions for “Assign to Someone Else” are outlined on page 6 of this document.

 **docuSign**

Review and continue

East Rachealside, GA

Please click 'Review Documents' to access time-sensitive settlement documents in the National Prescription Opiate Litigation, which must be executed in order to participate in the relevant Six Remnant Defendants' Opioid Settlement. Please note that settlement documents require an authorized signature.

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Thank you,

Opioids Implementation Administrator

Please read the [Electronic Record and Signature Disclosure](#).

I agree to use electronic records and signatures. *

English (US) ▾ Other Options ▾ Continue

Step 3: Review the cover letter

Review and complete Finish v ⋮

Start

DocuSign Envelope ID: 8DC626F1-9007-8595-8079-A664AA271ACD

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 PROVIDED BY DOCUSIGN ONLINE SIGNING SERVICE
 999 3rd Ave, Suite 1700 • Seattle • Washington 98104 • (206) 219-0200
 www.docuSign.com

Sample Cover Letter

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Step 4: Confirm the Entity Name and State are correct and populate Entity Details in the box at the top of Page 1 of the Participation Agreement

Review and complete Finish v ⋮

Start

DocuSign Envelope ID: 8DC626F1-9007-8595-8079-A664AA271ACD

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EXHIBIT G
Six (6) Remnant Defendants'
Combined Subdivision Participation and Release Form
("Combined Participation Form")

Governmental Entity: East Rachealside	State: GA
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	-- select --
Phone:	
Email:	

The governmental entity identified above ("Governmental Entity"), in order to obtain and

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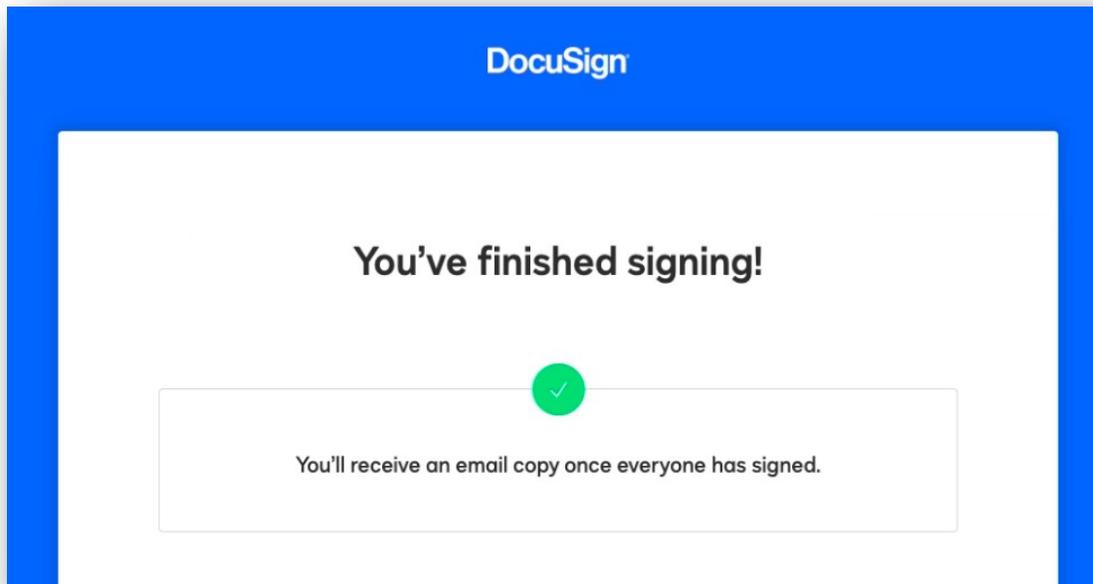
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Print



Step 5: Sign the Participation Agreement

Signature, Name, and Title are required; The date will be auto populated by DocuSign. Select “Finish” to send all completed documents.

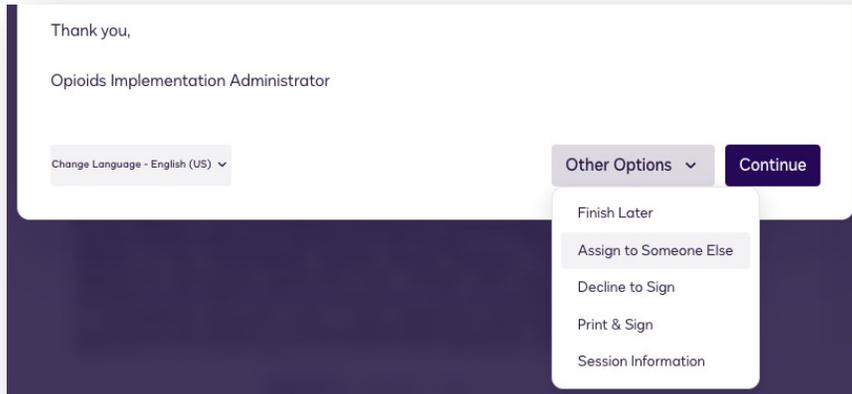


Once finished, all contacts will receive an email copy for their records.

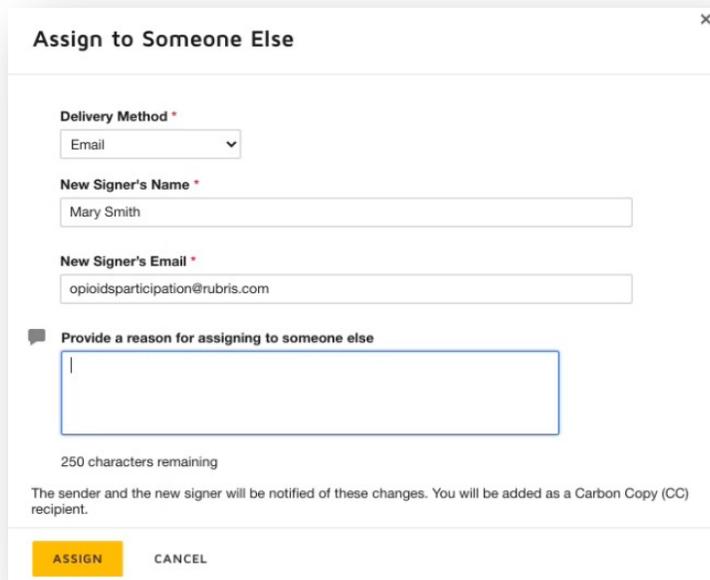
Steps to “Assign to Someone Else”

Step 1: Select “Other Options”

Step 2: Select “Assign to Someone Else”



Step 3: Enter the requested information for the Assigned Signer and click “Assign”
The new signer will be notified. You will be copied on all DocuSign emails sent to the new signer.



The screenshot shows a dialog box titled "Assign to Someone Else" with a close button (X) in the top right corner. The dialog contains the following fields and options:

- Delivery Method ***: A dropdown menu with "Email" selected.
- New Signer's Name ***: A text input field containing "Mary Smith".
- New Signer's Email ***: A text input field containing "opioidsparticipation@rubris.com".
- Provide a reason for assigning to someone else**: A text area with a blue border and a vertical cursor. Below it, it says "250 characters remaining".
- A note at the bottom: "The sender and the new signer will be notified of these changes. You will be added as a Carbon Copy (CC) recipient."
- At the bottom, there are two buttons: "ASSIGN" (yellow) and "CANCEL" (grey).